



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम—मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

INDIAN Railway CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprises)

**Corporate office, 12th floor, Statesman House,
Barakhamba Road, New Delhi - 110001**

Advertisement NO. 01/2020 IRCTC

Last date of the vacancy notification Advertisement No. 01/2020 regarding Group General Manager/(Operations/Logistics/Catering and Technical)for submission of application was 20.02.2020. **Now the last date for the same has been extended up to 20.03.2020.**

(Surendra Kumar)
Group General Manager (HRD)

भारतीय रेलवे खानपान और पर्यटन निगम लिमिटेड

(भारत सरकार का उद्यम)

कॉर्पोरेट कार्यालय, वीं मंजिल 12, स्टेट्समैन हाउस,

बाराखम्भा रोड, नई दिल्ली-110001

(एड. सं. 01/2020)

इंडियन रेलवे कैटरिंग एंड टूरिज्म कॉर्पोरेशन लिमिटेड (IRCTC), भारत सरकार के प्रशासनिक नियंत्रण के तहत एक अनुसूची (रेलवे मंत्रालय) बी पब्लिक सेक्टर अंडरटेकिंग, साल से 18 ऊपर के सेवा अनुभव वाले, ऑल इंडिया सर्विसेज, सेंट्रल सिविल सर्विसेज, संयुक्त इंजीनियरिंग सर्विसेज, केंद्र और राज्य सरकार के अधीन विभाग, अधीनस्थ संलग्न कार्यालय और स्वायत्त निकाय) C & AG द्वारा ऑडिटेड, सेंट्रल स्टेट / PSUs में नियमित रूप से कार्यरत कर्मचारियों से तत्काल समावेश (Immediate absorption) के आधार पर नियुक्ति के लिए कॉर्पोरेट ऑफिस के विभिन्न विभागों और IRCTC के विभिन्न ज़ोनल कार्यालयों के नियमित पदों) पदों की संख्या -3 के (विरुद्ध आवेदन आमंत्रित करता है।

1. समूह महाप्रबंधक (खानपान / रसद / संचालन)-02

2. समूह महाप्रबंधक - (तकनीकी) 01

आवेदन जमा करने की अंतिम तिथि 15.02.2020 है

विवरण के लिए, आईआरसीटीसी की वेबसाइट www.irctc.com पर जाएं।

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD

(A Govt. of India Enterprises)

Corporate office, 12th floor, Statesman House,

Barakhamba Road, New Delhi-110 001

(Advt. No. 01/2020)

Indian Railway Catering and Tourism Corporation Ltd (IRCTC), a schedule 'B' Public Sector Undertaking under the administrative control of Government of India (Ministry of Railways) invites applications from the employees above 18 years service, in organized All India Services, Central Civil Services, Combined Engg. Services, Central and State Govt. departments, Subordinate Attached Offices and Autonomous bodies under Central Govt. (being audited by C&AG), Central/State PSUs, for appointment on Immediate Absorption basis against the regular posts (No. of posts -3) for various departments at Corporate Office and various Zonal Offices of IRCTC.

1. Group General Manager (Operations/Logistics/Catering) - 02,

2. Group General Manager (Technical)- 01

Last date for submission of application is 15.02.2020

For details, visit IRCTC's website at www.irctc.com.

1. Group General Manager (Operations/Logistics/Catering)

- i) No. of posts -02**
- ii) Place of Posting** – Corporate Office, New Delhi or any Zonal office of IRCTC at New Delhi, Mumbai, Chennai, Secunderabad & Kolkata.
- iii) Qualification and specific requirement for respective posts–**
Graduate in any discipline from UGC recognised university/college,
With 18 years of Group A service experience.

AND

Central Govt. officers/State Govt. Officers working in Pay Band Rs.37400-67000+GP Rs.10000/-/Level-14 (144200-218200)

OR

Working in Pay Band Rs.37400-67000+GP Rs.8900/-/Level-13A (131000-216600) with 03 years service in level-13A.

OR

Working in Pay Band Rs.37400-67000+GP Rs.8700/-/Level-13 (123100-215900) with 03 years service in level-13A.

OR

Regular Employees of Central PSU/State PSU/Autonomous body (drawing pay in IDA pay scales) working in E-8, scale 120000-280000 (3rd IDA pay scale/Equivalent scale of 2nd/1st PRC)

OR

Working in E-7, scale 100000-260000 (3rd IDA pay scale/Equivalent scale of 2nd/1st PRC)

With 18 years of Managerial post (E-4 and above) experience for Regular Employees of Central PSU/State PSU/Autonomous body (drawing pay in IDA pay scales).

iv) Experience –

Experience of working in Indian Railways in Commercial Department or in Govt. organizations/PSUs associated with Tourism/Catering industries will be an additional advantage.

v) Age Requirement –

Age should not be more than 55 years as on the date of closing day of Notification.

2. Group General Manager (Technical)

i) No. of posts -01

ii) Place of Posting – Corporate Office, New Delhi

iii) Qualification and specific requirement for respective posts–

B.Tech/B.E. in Civil/Mechanical/Electrical Engineering from any recognized Institute/University/College, With 18 years of Group A service experience.

AND

Central Govt. officers/State Govt. Officers working in Pay Band Rs.37400-67000+GP Rs.10000/-/Level-14 (144200-218200)

OR

Working in Pay Band Rs.37400-67000+GP Rs.8900/-/Level-13A (131000-216600) with 03 years service in level-13A.

OR

Working in Pay Band Rs.37400-67000+GP Rs.8700/-/Level-13 (123100-215900) with 03 years service in level-13A.

OR

Regular Employees of Central PSU/State PSU/Autonomous body (drawing pay in IDA pay scales) working in E-8, scale 120000-280000 (3rd IDA pay scale/Equivalent scale of 2nd/1st PRC)

OR

Working in E-7, scale 100000-260000 (3rd IDA pay scale/Equivalent scale of 2nd/1st PRC)

With 18 years of Managerial post (E-4 and above) experience for Regular Employees of Central PSU/State PSU/Autonomous body (drawing pay in IDA pay scales).

iv) Experience –

Work experience in the area of handling Senior Management level Technical/ Administrative works.

v) Age Requirement –

Age should not be more than 55 years as on the date of closing day of Notification.

Scale of Pay and other benefits

1. Pay scale GGM level.posts: . IDA pay scale of Rs.120000-280000.
2. Dearness Allowance (DA): Over the basic pay shall be paid as per Industrial Dearness Rates applicable from time to time.
3. Employee Provident Fund & Group Insurance: Executives recruited through these rules will be covered under EPF scheme & Comprehensive Group Insurance scheme.
4. NPS : Executives recruited through these rules will be covered under NPS scheme as per IRCTC policy.
5. Other- perks and benefits: As per applicable IRCTC rules in vogue from time to time.
6. House Rent Allowance/Lease: As per applicable IRCTC rules in vogue from time to time.
7. Medical facilities: As per applicable IRCTC rules in vogue from time to time.

Selection Process & other conditions:

- A) The post/pay scale held by the applicants on temporary capacity such as on contract, on ad-hoc, on deputation basis or on financial up-gradation basis, etc. shall **not** be taken into account for the purpose of eligibility. Therefore, those applicants who are presently on deputation to other organization must satisfy the eligibility conditions based on their parent cadre post/pay scale and not the deputation post/pay scale.
- B) In case the pay scale held by any applicant in any organization is dissimilar, the minimum and maximum (in case of IDA scales) or pay band & Grade pay (in case of CDA) must be higher than the minimum and maximum of the respected CDA or IDA pay scales mentioned under column (iii) above, for the purpose of determining his/her eligibility.
- C) The candidates should submit their application **through proper channel** with NOC. The candidate should request their present organization to forward APARs/working reports, as applicable, for the preceding 05 years along with the application to IRCTC.
- D) Please note that in the absence of APARs/working Reports, as applicable, from the employer, he/she will not be allowed to appear in the interview.
- E) The maximum age of the applicant for the above posts shall be **55 (fifty Five)** years as on the cutoff date i.e. **15.02.2020**.
- F) The applicants fulfilling all the eligibility conditions will only be considered for short-listing for interview. However, in case of large number of applicants found eligible, IRCTC reserves the right to shortlist only the limited number of candidates based on their relevant and required qualifications/additional professional qualification/experience and other achievements.
- G) Selection of the eligible and short listed candidates for Immediate Absorption shall be based on interview and assessment of APARs/Working reports /Experience /qualification /other achievements.
- H) IRCTC reserves the right to cancel/modify the notification/the number of vacancies at any time.

How to Apply:

- 1) Candidates satisfying the conditions of eligibility may submit their applications in the prescribed format which may be downloaded from IRCTC's website at www.irctc.com . The application should be properly signed. Application Form complete with all respect should be sent at the following address:

**The Group General Manager (HRD)
Indian Railway Catering and Tourism Corporation Ltd.
12th Floor, Statesman House,
Barakhamba Road,
New Delhi- 110 001**

- 2) The candidates should submit their applications through proper channel requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APARs/Working Reports, as applicable, for the preceding 05 years as mentioned above to IRCTC.
- 3) The envelope containing the application should be super-scribed "**Application for the post of _____**"
- 4) **Last date for receipt of application: - 15.02.2020**

(A Govt. of India Enterprises)
Corporate office, 12th floor, Statesman House,
Barakhamba Road, New Delhi-110 001

(APPLICATION FORMAT)

1. Name of the post applied for:.....
2. Candidate's Name (In capital letters):.....
3. Father's/Husband's Name (In capital letters):.....
4. Date of Birth :
5. Date of Initial Appointment:
6. Date of Retirement:
7. Date of appointment in present organization and grade on initial joining:
8. Present Pay Band + Grade Pay/Pay scale (On regular basis):
9. Date of entry in present Pay Band/Pay scale(On regular basis):
10. Educational Qualification (Academic & professional) possessed by the officer:

Examination passed	Name of Institute/University	Year of passing	% of marks (upto 2 decimals)

11. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space is insufficient.

Name and Address of Employer	Department	Designation & scale of pay (mention separately for regular and adhoc/MACP, if any)	Period _____ of Service From To		Total Experience in years	Clearly indicate the nature of experience. Also mention the name of the project/unit where worked

12. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent:
13. In case the present employment is held on deputation/contract basis, please state-
 - a) The date of appointment on deputation/contract basis:
 - b) Period of appointment on deputation/contract:
 - c) Name of the parent office/organization to which you belong:
14. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)
 - a) Central Govt.:
 - b) State Govt.:
 - c) Autonomous Organization:
 - d) Government Undertaking:
 - e) Others:

15. Details of pay/Scale particulars:

- a) Are you in CDA or IDA pay scale :
- b) If in CDA, please indicate the bay band and substantive Grade Pay/Level:
- c) The grade pay/level held under MACP, if any :
- d) If Govt. Officer, Date of Entry in Group 'A' Service :
- e) If in IDA, please indicate the pay scale :
- f) Date of Entry in E-4 grade :
- g) Whether in pre revised or revised scale of pay (CDA/IDA) :
- h) Give the date from which the revision took place-
and also indicate the pre-revised/revised scale :

16. Total emolument per month now drawn (give the break-up) :

17. Additional information, if any, which you would like to mention in support of your suitability for the post. (this among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the advertisement) (Note: Enclose a separate sheet, if the space is insufficient).

18. Whether belongs to OBC/SC/ST :

19. (a) Whether any punishment awarded to the applicant during the last 10 years, if yes details thereof : Yes/No

(b) Whether any action or inquiry is going on against him as far as his knowledge goes : Yes/No

20. Remarks (The candidates may indicate information with regard to (i) Research publication and reports and special projects (ii) Award/Scholarship/Official Appreciation (iii) Affiliation with the professional/bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet, if the space is insufficient).

21. Permanent Address:

Present Address:

District: **State:** **Pin Code:** **Mobile No:**
Tel. No. with STD Code: **Email:**

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby certify and declare that (i) have carefully gone through the vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by document submitted by me will also be assessed by the Selection Committee at the time of selection for the post, (ii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the IRCTC and my candidature/appointment shall automatically stand cancelled/terminated, (iii) I further declare that I fulfill all the conditions of eligibility prescribed for the post applied for (iv) In case my application is nor received by IRCTC within the stipulated date due to postal delay or otherwise, IRCTC will not be responsible for such delay.

22. List of Enclosures:

Please affix one recent passport size self attested Photograph

Place:

(Signature of the Applicant)

Date:

Countersigned

(Employer with Seal)