



**Indian Railway Catering & Tourism Corporation Ltd**  
(A Government of India Enterprise-Mini Ratna Category-I)  
**CIN- U74899DL1999GOI101707,**  
**Web Site:**[www.irctc.com](http://www.irctc.com), **Email:** [info@irctc.com](mailto:info@irctc.com)  
3, Koilaghat Street, Ground Floor, Kolkata – 700 001.  
Phone : 2243-9045, Fax : 2243-9046

**No. IRCTC/EZ/HRD/Consultant/2019**

**Dated: 01.11.19**

**Notification for Engagement of Retired Railway Employees as Consultants on Contract basis  
at IRCTC EAST ZONE CONTROL OFFICE/HOWRAH.**

Indian Railway Catering and Tourism Corporation Ltd. (IRCTC) is a Public Sector Enterprise under Ministry of Railways. Company is the extended arm of the Indian Railways to upgrade, professionalize and manage the catering and hospitality services at stations, on trains and other locations and to promote domestic and international tourism through development of budget hotels, special tour packages, information & commercial publicity and global reservation systems.

Applications are invited from retired Railway Employees (only normal retired persons) for engagement as consultant to work in Control under East Zone on consolidated remuneration basis. Details are specified in Annexure-I.

**GENERAL CONDITIONS :**

1. Engagement of Consultants will be on full time / Shift basis.
2. Railway employees who are compulsory retired or removed or dismissed from services need not apply.
3. Age limit: Between 60 years to 65 years.
4. Remuneration: a maximum 80% of (Last pay drawn +DA – Pension + DR).
5. Leave, Travelling Allowance etc will be as per IRCTC policy applicable from time to time.
6. The period of contract initially will be for Six months which may be extended depending upon the requirement and overall performance of the individual.
7. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/selection process.
8. IRCTC reserves the right to cancel / restrict /modify /alter the engagement process, if need so arises, without issuing any further notice or assigning any reason whatsoever.
9. Furnishing of wrong/false/incomplete/inconsistent/ ambiguous information in the application will lead to disqualification of the candidate and his/her candidature will be rejected.
10. Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
11. No correspondence will be entertained from candidates not shortlisted/ selected.
12. In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will summarily be rejected at any stage of the engagement process.
13. The interested eligible candidates may send their applications on the prescribed proforma (Annexure-II) along with requisite supporting documents , with attested photo copy of Service certificate, latest Pension Payment Order and Last Pay Slip to **Joint General Manager (HRD), IRCTC Ltd, East Zone, 3, Koilaghat Street, Kolkata – 700 001** by **12.11.2019**. Applications received after due date will not be considered.

**ADVERTISEMENT FOR EMPANELMENT OF CONSULTANTS ON TEMPORARY BASIS IN IRCTC  
EAST ZONE CONTROL OFFICE/HOWRAH.**

<b>Sl. No.</b>	<b>Department &amp; Location</b>	<b>Work Profile</b>	<b>No. of consultants required</b>	<b>Level of Railway employees (Supervisor/ Officer)</b>	<b>Experience/Eligibility</b>
1	East Zone Control office/ Howrah	Monitoring of movement of trains (Control office works carried out in 3 shifts) as well as keeping liaison with railways for better movement of trains.	02	Supervisor	Retired Railway employees of operating department, also commercial department with working experience in Control or Station Master with requisite experience.

Age :- Should be between 60-65 yrs.

The interested applicants may send their latest resume along with supporting documents i.e. PPO, Service Certificate, to IRCTC **latest by 12<sup>th</sup> November, 2019** at the following address :-

**JGM/HRD  
IRCTC Ltd. East Zone, Kolkata  
3, Koilaghat Street, Kolkata 700 001**

**PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT OF CONSULTANT**

1	Please indicate the category for which applied: <b>CONTROL OFFICE/HOWRAH/ EAST ZONE</b>			
2	Name of the Applicant			
3	Present Address			
	Landline/Mobile No.			
	Email ID:			
4	Date of Birth:			
5	Professional/Technical/Educational Qualification:			
6	Aadhar number:			
7	Last drawn Pay, Pay Scale & grade held at the time of retirement :			
8	Field of specialization & No of years of experience in the field which is proposed to be utilized in the consultancy assignment			
9	Additional information, if any, which you would like to mention in support of your suitability for the post.			
10	Discipline & Appeal cases/ Vigilance Status: i) Have any Departmental proceedings/ Vigilance proceedings or any other case pending after retirement/ at present against you? ii)If yes, give the full particulars.			
11	Documents to be attached (Attested Copies) i) Copy of pension payment order (PPO) ii) Service Certificate iii) Proof of Last pay / Pay Scale drawn iv) Copy of Date of Birth Certificate			
12	<b>PARTICULARS OF EXPERIENCE: (from last employment)</b>			
<b>S No</b>	<b>Name of Office/Division/Workshop last worked in Railways</b>	<b>Post Held &amp; Scale of pay drawn</b>	<b>Period : From-To</b>	<b>Job description / Responsibility areas</b>

The above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any information given above is found to be incorrect/ incomplete or false.

**Date:**

**Place:**

**(Signature)**