

POLICY ON PUBLIC POLICY ADVOCACY
OF
INDIAN RAILWAY CATERING & TOURISM CORPORATION LIMITED (IRCTC)

1.0 Introduction

Indian Railway Catering & Tourism Corporation Limited (the 'company' or IRCTC) is committed to operating its businesses in accordance with the rules, regulations, and laws established by the government and local authorities. We believe that an efficient and focused advocacy strategy will aid in our overall development and growth. It is necessary for the company to represent its various sectors and engage with authorities in relation to these matters.

2.0 Policy Objectives

To encourage the employee & senior management to participate in professional organisation activities in order to influence public policy in the desired way

3.0 Purpose and Scope

Public advocacy activities are defined as activities that promote or advance IRCTC's mission and goals through influencing public policy, educating the public, or promoting public awareness. This policy applies to all IRCTC's employees, volunteers, board members, and partners engaged in public advocacy activities on behalf of the organization.

4.0 Policy Statements

- 4.1** IRCTC shall encourage exceptional corporate governance by interacting positively with the government, policymakers, regulators, chambers of commerce, trade associations, the legal community, the media, and other stakeholders and counterparties.
- 4.2** To participate in discussions and public policy making that affects business, industry, products, consumers, and other important stakeholders.
- 4.3** We will attempt to keep in constant contact with our stakeholders and ensure that they are required to take part in its ongoing development to improve our public policy.
- 4.4** The company will constantly make use of the discussions and pertinent procedures recommended by industry chambers and other relevant organisations.
- 4.5** IRCTC may engage in activities such as advocacy campaigns, public education and awareness activities, research and analysis for advocacy purpose.
- 4.6** We will avoid engaging in activities that may be perceived as partisan or political in nature.
- 4.7** IRCTC endeavour to provide fact based technical expertise and share relevant data to regulators and government representatives while engaging in public policy advocating activities.

4.8 IRCTC will not support any policy that will only benefit the business or one other specific stakeholder because we are committed to protecting and promoting the public good and we practise inclusivity in all of our actions.

5.0 Communication

The company will ensure to provide training and resources to its employees, volunteers, board members, and partners engaged in advocacy activities. This will help to guide the employees on how to interact professionally and responsibly.

6.0 Amendment

CMD will be the Competent Authority to interpret the policy or any provision thereof, this Policy can be changed, modified, or abrogated at any time by the Board of Directors of the Company.

7.0 Monitoring and Evaluation

The Competent Authority may decide the method, mode, and frequency of the monitoring and evaluation of this policy if he so chooses.