



इंडियन रेलवे केटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise-Mini Ratna)

CIN: L74899DL1999GOI101707

Website: [www.irctc.com](http://www.irctc.com), Email: [info@irctc.com](mailto:info@irctc.com)

Vacancy Notice No. 03/2022

IRCTC/CO/HRD(DEPU)/40/2021/HRD/CO

Date: 16.02.2022

The Director (Deputation), Railway Board, Rail Bhawan, New Delhi.

The Principal Chief Personnel Officer, All Indian Railways.

Northern Railway, Baroda House, New Delhi-110 001

North Eastern Railway, Gorakhpur-273 001

Southern Railway, Park Town, Chennai-600 003

South Western Railway, Hubli-500 023

North East Frontier Railway, Maligaon, Guwahati- 871 011

Eastern Railway, 17, Netaji Subhash Road, Kolkata- 700 001

North Western Railway, Opposite Railway Hospital, Jaipur-302 006

North Central Railway, Civil Lines, Allahabad-211 001

Central Railway, CST-Mumbai-400 001

East Central Railway, Dist. Vaishali, Hazipur-844 101

East Coast Railway, Rail Vihar, Chandrasekharapur, Bhubneshwar-751 023

South Central Railway, Rail Nilayam, Secunderabad- 500 071

South East Central Railway, R.E. Office Complex, Bilaspur-495 004

South Eastern Railway, 11, Garden Reach Road, Kolkata-700 043

Western Railway, Church Gate, Mumbai-400 020

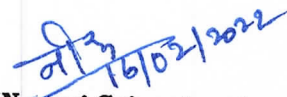
West Central Railway, Core Complex Office, Indra Market, Jabalpur-482 001

RDSO/Lucknow

**Sub.: - Filling up One post of Sr. Executive (E-1)/Executive (E-0)/IT at Corporate Office /New Delhi in IRCTC on deputation basis.**

Indian Railway Catering and Tourism Corporation Ltd. is desirous to fill up One (01) post of Sr. Executive (E-1)/Executive (E-0)/IT at Corporate Office /New Delhi in IRCTC on deputation basis from the regular employees of Railways, Railway PSU's & other PSUs on usual terms of deputation. The enclosed Vacancy Notice as per Annexure-I may please be circulated and applications of willing staff may be sent to this office so that the same are received in this office well before **18.03.2022**.

DA: As above.

  
(Neeraj Srivastava)  
Joint General Manager (HRD)

Copy to:

1. CMD/CONCOR, CONCOR Bhawan, C-3, Mathura Road, Opp. Applo Hospital, New Delhi-76
2. CMD/CRIS, Near Safdarjung Station, Chankyapuri, New Delhi
3. CMD/IRCON, C-4, Distt. Centre, Saket, New Delhi-17
4. CMD/IRFC, UG-Floor, East Tower, NBCC Place, Bhishm Pitamah Marg, Pargati Vihar, Lodhi Road, New Delhi-3

5. CMD/KRCL, CO, Belapur Bhawan, Plot No. 6, Sec-11CBD, Belapur, Navi Mumbai-400614
6. CMD/MRVC, Churchgate Station Bldgs, 2<sup>nd</sup> floore Mimbai- 400020
7. CMD/RVNL, Plot No. 25, Ist floor, B-Block, August Kranti Bhawan, Bhikaji Cama Place New Delhi- 110066
8. CMD/RITES Ltd., Rites Bhawan, Block No. 1, Sec.29, Gurgaon
9. CMD/DFCCIL, 5<sup>th</sup> floor, Pragati Maidan, Metro Station Building Complex, New Delhi- 110001
10. CMD/RLDA, Near Safdarjang Rly. Station, Moti Bagh, New Delhi-21
11. CMD/Rail Tel, 6<sup>th</sup> floor, 3<sup>rd</sup> block, Delhi Technology Park, Shastri Park Delhi- 110053.
12. CMD/NHSRCL, 2<sup>nd</sup> floor, Asia Bhawan, Road No.205, Sec-09, Dwarka, New Delhi- 110077.
13. CMD/BWEK, C Block, Maurya Complex, Bihar, Patna-800001.



**INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.**

(A Govt. of India Enterprises)

Corporate office:- 11<sup>th</sup> floor, Statesman House,  
Barakhamba Road, New Delhi-110 001

Applications are invited from the regular employees of Railways, Railway Board, Railway PSU's & other PSUs for following **One** post in IT Department in Indian Railway Catering & Tourism Corporation Ltd (IRCTC) at New Delhi, on usual terms of deputation for a period of **three** years.

The applications of eligible & willing candidates, who are in the age of maximum 55 years as on closing date of application and can be spared immediately for posting on deputation basis, may be forwarded to this office or on before **18.03.2022** positively. The service particulars, experience, educational qualification, etc. should be clearly indicated in Bio-data and the same should be certified. The up to date APARs Dossiers/rating for last three years (2019-20, 2020-21 & 2021-22) along with Vigilance/D&AR clearance may be sent positively to the GGM (HRD), IRCTC, Corporate Office, 12<sup>th</sup> Floor, Statesman House, Barakhamba Road, New Delhi-110 001.

**Name of the post:** Executive (E-0)/Sr. Executive (E-1)/ (IT)**No. of post :-** 01 (One)**Place of Posting:-** IRCTC Corporate Office/New Delhi

**Scale of pay:-** As per the DPE guidelines, Central Government employees, on their selection for deputation would be eligible to draw their pay, perks and allowance of their parent cadre only along with prescribed deputation allowance. Medical Allowance (outdoor)-7% of basic pay of opted for Medical facilities of IRCTC & reimbursement of Medical expenses for hospitalization. Uniform fitment Allowance - 7% of the basic pay. Lease/HRA at prescribed rate etc.

**Eligibility criteria:-** Personnel should be B.Tech in IT/Computer Science or MCA/Diploma (03 years) in computer application or MSc. in information technology.

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Should have handled customized applications in JAVA Technology & experience of HR/Finance modules of ERP (Enterprise Resource Planning)/Experience in handling customization with ERP application.

Officials having relevant qualifications and experience & working in Grade Pay/Level/scales as detailed below will be eligible to apply for deputation to the post mentioned above:

Post	Employee working CDA Scale
Executive (E0)	Rs. 9300-34800 with GP 4200/Level-6 (with minimum 03 years of service in the Grade Pay/Level)
Sr. Executive (E1)	Rs. 9300-34800 with GP 4600/Level-7 (with less than 03 years of service in the Grade Pay/Level)

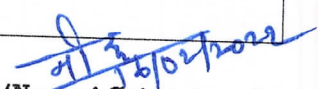
Employees working in IDA Pay scales will be taken in same grade/scales in which they are working in Parent organisation. They will have the option to opt pay of the borrowing (IRCTC) organisation or parent pay plus deputation allowance.

Candidates working in regular Grade/Grade Pay /Level will only be considered as "Eligible" for the above mentioned post, Candidates working in Grade/GP on MACP/adhoc basis will be considered, as per their substantive Grade/Scale.

**Selection Criteria:-** As per the procedure advised by Ministry of Railways Letter No. 2017/E(O)II/41/5 dated 25.05.2017.

**Web Address:-**[www.irctc.com](http://www.irctc.com)

Candidates may apply through proper channel for selection on deputation basis to the above mentioned vacancy in the prescribed proforma attached herewith. Zonal Railways etc. may forward the applications of eligible candidate's alongwith Vigilance/D&AR clearance and APAR of last 03 years to Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to [deputation@irctc.com](mailto:deputation@irctc.com) as to reach us by **18.03.2022**.

  
(Neeraj Srivastava)  
Joint General Manager (HRD)

(A Govt. of India Enterprises)  
Corporation office, 12<sup>th</sup> floor, Statesman House,  
Barakhamba Road, New Delhi-110 001  
(APPLICATION FORMAT)

1. Name of the post applied for:.....
2. Candidate's Name (In capital letters):.....
3. Father's/Husband's Name (In capital letters):.....
4. Date of Birth :
5. Date of Initial Appointment:
6. Date of Retirement:
7. Date of appointment in present organization:
8. Present Pay Band + Grade Pay/Pay scale:
9. Date of entry in present Pay Band/Pay scale:
10. Educational Qualification (Academic & professional) possessed by the officer:

Examination passed	Name of Institute/ University	Maximum Marks	Year of passing	Marks Obtained	% of marks (upto 2 decimals)

11. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space is insufficient.

Name and Address of Employer	Department	Designation & scale of pay	Period of Service From To		Total Experience in years	Clearly indicate the nature of experience. Also mention the name of the project/unit where worked

12. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent:
13. In case the present employment is held on deputation/contract basis, please state-
  - a) The date of appointment on deputation/contract basis:
  - b) Period of appointment on deputation/contract:
  - c) Name of the parent office/organization to which you belong:



14. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.:
- b) State Govt.:
- c) Autonomous Organization:
- d) Government Undertaking:
- e) Others:

15. Details of pay particulars:

- a) Are you in CDA or IDA pay scale :
- b) If in CDA, please indicate the bay band and substantive Grade Pay :
- c) The grade pay held under MACP, if any :
- d) If in IDA, please indicate the pay scale :
- e) Whether in pre revised or revised scale of pay (CDA/IDA) :
- f) Give the date from which the revision took place-  
and also indicate the pre-revised/revised scale :

16. Total emolument per month now drawn (give the break-up) :

17. Additional information, if any, which you would like to mention in support of your suitability for the post. (this among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the advertisement) (Note: Enclose a separate sheet, if the space is insufficient).

18. Whether belongs to OBC/SC/ST :

19. (a) Whether any punishment awarded to the applicant during the last 10 years : Yes/No

(b) Whether any action or inquiry is going on against him as far as his knowledge goes : Yes/No

20. Remarks (The candidates may indicate information with regard to (i) Research publication and reports and special projects (ii) Award/Scholarship/Official Appreciation (iii) Affiliation with the professional/bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet, if the space is insufficient).

Please affix one recent passport size Photograph without attestation

Signature of the candidate

21. Permanent Address:

Name:			
Address (Present):			
District:	State:	Pin Code:	Mobile No:
Tel. No. with STD Code:		Email:	

**DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby certify and declare that (i) have carefully gone through the vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by document submitted by me will also be assessed by the Selection Committee at the time of selection for the post, (ii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the IRCTC and my candidature/appointment shall automatically stand cancelled/terminated, (iii) I further declare that I fulfill all the conditions of eligibility prescribed for the post applied for (iv) In case my application is not received by IRCTC within the stipulated date due to postal delay or otherwise, IRCTC will not be responsible for such delay.

**22. List of Enclosures:**

Place:

(Signature of the Applicant)

Date:

- Mb. No.  
- E mail id

Countersigned

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(Employer with Seal)