



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

No. 2020/IRCTC/Infra/Budget Hotel-Kevadia (Gujarat)

Date: 27.05.2020

CORRIGENDUM No. 01

Sub: Consultancy Services Preparing Feasibility Report for "Development of Budget Hotel at Kevadia (Gujarat)".

Reference to Limited Tender no. 2020/IRCTC/Infra/Budget Hotel-Kevadia(Gujarat) scheduled to be open on 23.03.2020. Following may be noted:

Revised date and time of Submission of bids: 14.06.2020 at 15:00 hrs

Date and time of Opening of bids: 14.06.2020 at 15:15 hrs

All other terms and conditions will remain the same.

This issues with approval of Competent Authority.


Tarun Kumar
JGM/Elect/Infra



INDIAN RAILWAY CATERING AND TOURISM CORPORATION
CORPORATE OFFICE, NEW DELHI
RFP NOTICE

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Sealed Limited Tender in Single Packet System is invited by the Group General Manager/Infrastructure, IRCTC Limited, B-148, 11th floor Statesman House, Barakhamba Road, New Delhi-110001, on prescribed forms for the under noted work:

Name of work	Consultancy Services Preparing Feasibility Report for “Development of Budget Hotel at Kevadia (Gujarat)”
Time period for completion	Three weeks
Last date and time of submission of tender	Up to 15.00 Hrs. on 23.03.2020 in the office of Group General Manager (Infrastructure), B-148, 11 th floor Statesman House, Barakhamba Road, New Delhi.
Validity of offer	90 days from the date of opening of tender.

1. The participating Bidder should have proper GST registration & the same should be enclosed with the bid.
2. Tender complete in all respects and with all documents as mentioned in tender documents should be deposited up to 15:00Hrs of **23.03.2020** in the tender box kept for the purpose in the office of Group General Manager/Infrastructure, IRCTC Limited, B-148, 12th floor Statesman House, Barakhamba Road, New Delhi-110001.

(Tarun Kumar)
Jt.GM/Electrical
 email:jgminfra@irctc.com, (M) 8287930444





INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD

Request for Proposal (RFP)

Tender No: 2020/IRCTC/Infra/Budget Hotel-Kevadia (Gujarat)

IRCTC invites Limited Tender for **Consultancy Services Preparing Feasibility Report for “Development of Budget Hotel at Kevadia (Gujarat)”**

Last date and Time of Submission : **23.03.2020** at 15:00 Hrs.

Date and Time of Opening of RFPs : **23.03.2020** at 15:30 Hrs.

Address Indian Railway Catering and Tourism Corporation Ltd. (IRCTC),
Group General Manager (Infrastructure)
11th Floor, B-148, Statesman House,
Barakhamba Road, New Delhi-110001
Telefax: 011-23701239 / 8287930444





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1.0 DISCLAIMER

- This request for bid document is not an agreement and is not an offer or invitation by IRCTC to any party other than (bidders) the applicants who are qualified to submit their proposals to IRCTC.
- The objective of the bid document is to provide the prospective bidder(s) with all the relevant information to assist in formulation of proposals or bid.
- The bid document may not be apposite for all persons interested in bidding as it is not possible for the IRCTC or any of their employees or advisors to take into consideration the financial and investment objectives, financial situation as well as specific needs of each party who reads or uses this bid document.
- The prospective bidders should conduct detailed analysis and study for authenticating the accuracy and completeness of the information provided in the bid document and wherever necessary obtain independent opinion from appropriate sources.
- The IRCTC, their employees and advisors shall make no representation or warranty and shall incur no liability under any law, statute, rules or regulations about the accuracy, reliability or completeness of the bid document.
- The IRCTC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this bid document.





2.0 INSTRUCTIONS TO THE BIDDERS

1. All RFP paper submitted along with the 'Bid' should be **serially numbered on the top right hand corner** of every page of the RFP Document.
2. This RFP document should be duly signed and stamped by the authorized signatory of the applicant. The RFP document should be **submitted in original with all pages intact**. RFP document not submitted in original will be rejected.
3. All Annexure should be enclosed along with **Financial proposal**, duly signed and stamped by authorized signatory.
4. The RFP is not transferable.
5. If a bid is not substantially responsive, it will be rejected by IRCTC and may not subsequently be made responsive by the bidder by correction of the non conformity. IRCTC determination of bid responsiveness will be based on the contents of bid itself and any written clarifications sought by IRCTC in writing the response to which shall also be in writing and no change in rates shall be permitted in response.
6. IRCTC reserve the right to reject any/all bids including the lowest bid and withdraw the RFP at any stage without assigning any reasons. Nothing contained herein shall confer right upon a bidder or any obligation upon IRCTC.





3.0 INTRODUCTION

Incorporated in 1999, 'Indian Railway Catering and Tourism Corporation (IRCTC)' started full operations in August 2001. IRCTC manages the hospitality, catering, travel and tourism businesses to support the Indian Railways system.

Key statistics relating to catering services of IRCTC are as follows:

- IRCTC provides mobile catering services for Premium trains like Rajdhani/Shatabdi/Duronto trains etc.
- IRCTC operates Mega/Mini Base Kitchens which are engaged in production of multi-cuisine items, which are supplied to static and mobile units.
- In the premium food segment IRCTC has commissioned Food Plazas / Fast Food units till date for sale of wholesome food and regional cuisines for travelling passengers.
- IRCTC also develops, operates and maintains Hotel through Public-Private Partnership by sub-licensing to third party.
- IRCTC runs packaged drinking water plants and owns brand name "Rail Neer".
- The corporate office of IRCTC is located in Delhi and operations are managed from its Zonal and Regional offices areas India.
- IRCTC offers a wide range of travel & tourism products and services to meet the requirements of different segments of tourists. These include Bharat Darshan tourist trains, Bharat Tirth trains, Educational Tours, Mahaparinirvan Express – Buddhist Circuit Special Train, Rail and Land Tour Packages, Chartered Trains & Coaches, Hill Charters, Luxury Tourist Train, Cab Rental Services, On-line hotel booking services and Hotels.
- IRCTC also operates Rail all inclusive Tour Packages across the country, which include confirmed rail travel, road transfers, accommodation, meals and sight-seeing at reasonable rates.
- IRCTC's tourism portal, www.iretctourism.com, is a One Stop Travel Shop.
- IRCTC also runs Maharajas' Express & Buddhist Express which are a top end luxury trains owned by IRCTC.
- IRCTC operated and provided ground arrangements for visit of over 3000 CWG athletes and officials. The services were highly appreciated by the guests.
- IRCTC started on-line ticketing on 3rd August, 2002 in order to fulfill the latent demand of the railway passengers and has since, seen tremendous growth in e-ticketing which has increased from 27 tickets on first day to more than 7 lakh tickets in a single day.
- IRCTC is a listed company in BSE & NSE.

Current Setup of IRCTC

IRCTC was incorporated on 27th September 1999 as a schedule 'B' company. However, it started operations with effect from 1 August 2001. IRCTC is now a Mini Ratna Category-I Company under Ministry of Railways, GOI.

IRCTC was setup to be an integrated provider of high quality travel, tourism and hospitality services in the country.



4.0 Need and Objectives of the Assignment

Objective: With this project, IRCTC Ltd. in principle would primarily serve all categories of travelers and tourists segment to strengthen IRCTC's linkage with Hospitality and Tourism industry. Hence, the ultimate objective for IRCTC would be **“Development of Budget Hotel at Kevadia (Gujarat)”**

Role of Consultant

The consultant is expected to bring in strong industry knowledge and expertise on the project. The consultant will ensure timely and quality inputs at all stages during the assignment that will be shared with IRCTC officials.

The consultant will provide appropriate interactions and information that is relevant to the various tasks as they come up. The consultant will work in close co-ordination with IRCTC staff and officials designated for this initiative. Consultant will be involved in all the tasks as articulated in Scope of Work.

5.0 Scope of Work

5.1 Project Details:

Kevadia Railway Station is located in Gujarat, India. Facing the Narmada river, it is 7 kilometers away from the small town of Kevadiya. The construction of the station aims to make the Statue of Unity more accessible to tourists. Kevadiya station, once it is ready, will be a huge relief for those who have been traveling to the Statue of Unity by Indian Railways trains. The Kevadiya railway station is located at a distance of just 5 kilometres from the 'Statue of Unity'. IRCTC proposed to develop 500 rooms budget hotel at Kevadia Railway Station. Proposed location of Budget Hotel is on a piece of land adjacent to Kevadia Railway Station.

Determining the need for the project - To determine the need of a category hotel, Market trend etc. To identify the Business model/strategies for development of Five Star category Hotel with the objective of providing high quality amenities targeting the various category of Tourists as major market segment with assets being returned to IRCTC at the end of the license period.

Project Conceptualization - Evaluate and Propose Business Model and bring out their advantages and dis-advantages in detail.

Project feasibility assessment – The consultant will submit the complete feasibility and detailed assessment of the project

Implementation framework

Scope of Services for consultancy for “Development of Budget Hotel at Kevadia (Gujarat)”

The broad scope of services shall include the following:

- 1) Preparation of DPR with business model.
- 2) Proposing the nature of SPV tendering process.
- 3) Preparation of bid document etc.



4) Project Conceptualization and Formulation as mentioned below

a). Market Study and Demand Analysis.

The objective of this study should be to assimilate the available information and assess the proposed project facilities and arrive at relative advantages, constraints, issues for identification/finalization of project requirements. This should be accomplished to ascertain the strengths and weaknesses for the subject property in the form of a SWOT analysis. The access and connectivity to the site should be assessed and the development control factors including permissible FSI, built-up area etc impacting the development should be reviewed. The type of hotels in and around the subject property should be studied and also the possibility of other development options at the proposed site that can be undertaken in addition to the hotel property should be reviewed. The statistics on tourist inflow to the city, the demographics of tourist population and the floating population in the region should be reviewed to optimize the development strategy.

Appointed Consultant shall provide a detailed Market Study Report

b). Preparation of Concept Plans

The market study should enable the optimization of the occupancy rates, the number of rooms, restaurants, security, parking etc required to be developed. Based on the outcome of the market study, concept plans should be prepared that should provide information to interested bidders on the requirements of the project. A maximum of three concept plans should be prepared and one plan should be finalized in consultation with IRCTC.

Appointed Consultant shall provide a detailed Concept Plans

c). Estimation of Project Costs

The facilities proposed to be developed as part of the Project should be finalized based on the market study and discussions with the Client i.e. IRCTC. The broad costs of such project facilities should be estimated on a thumb-rule basis. These should include the capital costs towards construction, as well as the operation and maintenance costs. Broad estimation of costs related to other development options, if any, should also be made based on the assessment of the requirements for the same.

d). Financial Analysis

A financial viability analysis should be carried out to formulate an appropriate project structure. The project structure should be based on suitable commercial, legal and financial structures.

The risks involved in the project should be enumerated and analyzed. The objective of the exercise should be to identify the risks associated with the Project, assess the impact of the same on IRCTC and the developer. Appropriate risk allocation and mitigation measures should need to be developed, such that it is a win-win situation for both, IRCTC as well as developer. The following activities are required to be taken up for financial analysis:

- i. Based on the risk profile, financial model(s) could be prepared to review the financial viability of the Project.
- ii. A statistical financial approach shall be used to test the key variables in the assumptions against target output parameters, and probabilistic summaries of outcomes shall be assessed to quantify risk impacts. The output parameters/ value measures should include Internal Rate of Return (Project and Equity), Debt Service Coverage Ratios (Average and Minimum), Break-Even Point and other relevant financial ratios.



- iii. Sensitivity analysis under varied conditions of key project variables that might impact project financials could be carried out. The analysis should involve the project's commercial and financial aspects.

e). Project Structuring

Based on the financial analysis, the structure/ framework for implementation of the project should be worked out. This should also take into account the regulatory, legal and institutional aspects relating to the Project. Recommend best suitable Model and category of hotel for developing the Hotel project keeping the objectives of IRCTC in mind. Preparing final report suggesting best course of action for best recommendable category of Hotel.

Appointed Consultant shall provide a Detailed Feasibility Report.

6.0 Fees:

- **Fees:** The RFP bidders shall quote consolidated fees excluding taxes (at prevailing rates) for the mentioned scope of work.

7.0 Payment Terms:

The payment shall be made stage wise as mentioned in the Milestone Chart, **TABLE-A**. The firm shall submit a running bill after completion of each task to the satisfaction of IRCTC, as measured by the output specified in the chart, for an amount calculated as per the percentage mentioned in the chart.

8.0 Milestone Chart with deliverables and stage wise payment schedule:

The Milestone chart given below captures the essence of this consultancy assignment:

TABLE –A

Sr.No	Task	Output	Time Frame	Payment
1.	To identify the Business model/strategies for development of Hotel with the objective of providing high quality amenities at affordable prices/rates targeting the Domestic / International tourists/guests as major market segment with assets being returned to IRCTC at the end of the license period.	Appreciation Report	1 week	30%
2.	Evaluate Business Model proposed and bring out their advantages and dis-advantages in detail and Study earlier reports & Recommend Options.		1 week	30%
3.	Discussions on options and Recommend best Model for developing this Hotel projects keeping the objectives of IRCTC in mind. Preparing final report suggesting best course of action for five star category of Hotel.	Feasibility Reports	1 week	40%
			3 weeks	100%



9.0 Meetings and site visits:

Between IRCTC and the firm (consultant's team) meetings are expected during the 3-weeks period. The meetings will take place at IRCTC Corporate Office New Delhi. It is expected that the firm would conduct at least two site visits to the location. Expenditure on site visits, data collection, traveling, Lodging - Boarding and other expenses for attending the meetings shall be borne by the firms. No additional charges other than the consolidated fee quoted by the firms shall be payable. These visits should be advised to IRCTC in advance.

10.0 Data and Methodology:

The firm shall share all the data collected during the study and methodology used to collect the data and arrive at the alternate solutions and submit the same in the form of appendices to the Final Feasibility Report.

11.0 Reports:

All the reports and documents shall be submitted in 3 hard copies in original and 3 soft copies on CD. The firm shall bear the cost of printing such reports and documents.

All reports, documents and the business model suggested by preferred consultant will be property of IRCTC and the same can be adopted for some other locations without any cost.

12.0 Selection and Award Criteria

The firm quoting the lowest bid shall be appointed as the Consultant for the assignment of providing consultancy services for **“Development of Budget Hotel at Kevadia (Gujarat)”** by Indian Railway Catering and Tourism Corporation on PPP Model through a SPV”.

Inputs from Indian Railway Catering and Tourism Corporation

- 1) A dedicated team will be formulated for interaction with consultants.
- 2) All documents, as available, required for the purpose of the assignment.
- 3) Periodic meetings to discuss various issues.
- 4) Timely review / approval of the documents provided by consultant.
- 5) Any other matter as and when required for the timely execution of the project.

13.0 GENERAL TERMS AND CONDITIONS

1. The bidders are required to submit the bids completed in all respect in terms of the instructions specified in the RFP document along with all annexure before the specified bid due date.
2. Security Deposit:
 - i) Successful bidder will pay a Security Deposit to the tune of 10% of the bid price or Rs. 50,000/- (Rupees Fifty Thousand only), whichever is higher, along with acceptance of award within one week. No interest will be admissible on Security Deposit.
 - ii) The security deposit is liable to be forfeited if the consultant unilaterally withdraws amends, impairs or derogates from terms and conditions in any respect during its currency.
 - iii) The Security deposit shall be forfeited in the case of termination of the contract during its currency.
3. If a bid is not substantially responsive, it will be rejected by IRCTC and may not subsequently be made responsive by the bidder by correction of the nonconformity. IRCTC's determination of bid responsiveness will be based on the contents of bid itself





and any written clarifications sought by IRCTC in writing the response to which shall also be in writing and no change in rates shall be permitted in response.

4. Offers shall be deemed to be under consideration immediately after they are opened and until such time the official intimation of award of contracts is made by IRCTC to the consultant. While the offers are under such consideration, consultant and or their representatives other interested parties are advised to refrain from contacting IRCTC by any means. If necessary, IRCTC will obtain clarifications on the offers by requesting for such information from any or all the consultant, in writing, as may be considered necessary. Consultant will not be permitted to change the substance of their offers after the offers have been opened.
5. RFPs are not transferable IRCTC reserves the right to reject or accept any RFP The decision of IRCTC in this regard will be final and IRCTC is not liable to assign any reasons for the decision.
6. Participants are invited to quote their rates on the enclosed format provided in accordance with the above instructions and all the conditions of contract.
7. **Late Bids:** Any Bid received by IRCTC after the Bid Due Date and time, shall not be considered under any circumstances. IRCTC shall not be responsible for postal delays/loss due to any reasons.
8. Any failure on the part of bidder to observe the prescribed procedure and any attempt to canvass for the work shall render the bidder's bids liable for rejection.
9. During evaluation, IRCTC may, at its discretion, ask the consultant for a clarification of its RFQ. The request for clarification and response shall be in writing, and no change in the price or substance of the RFP shall be permitted in response.
- 10. RFP Evaluation and Rejection:**
 - IRCTC reserves the right to award contract to any successful bidder at its discretion and this will be binding on bidders.
 - IRCTC may terminate the Contract if it is found that the bidder is black listed by any of the Government Departments / Institutions / Local Bodies / Municipalities / Public Sector Undertaking etc.
- 11. Wrong information by Participants:** If the participant/s deliberately give/s wrong information in his/their RFP, create/s circumstances for the acceptance of his/their RFP, the IRCTC reserves the right to reject such RFP at any stage and in that eventuality Security deposit lying with IRCTC shall stand forfeited and the bidder shall be debarred from taking part in future project for a period of two years.
- 12. Confidentiality of Bid Evaluation** - Any information regarding the examination and evaluation of bid, clarifications sought thereof and recommendation of the short-listed bidder shall not in any case be disclosed to any person or employee not officially concerned with the process of bidding.





13. Liability and Indemnity

The bidder agrees to defend, indemnify and hold harmless IRCTC and their respective officers, directors, employees and agents (collectively the “Indemnified Persons”) and its associated companies from and against any and all claims, actions, damages, expenses, costs (including legal costs) and other liabilities actually incurred by IRCTC arising as a result of any negligence, breach of contract or warranty, or any other wrongful act or default on the part of the Bidder, its employees, agents, representatives.

Nothing contained herein shall be construed as establishing a relation of employer and employee between IRCTC and The consultant or its employee. The consultant shall be responsible for the conduct and behavior of his employees.

14. Compliance Of Instructions

The consultant shall comply with any other instructions issued by IRCTC from time to time within a reasonable time, as may be necessary to ensure better services.

IRCTC reserves the right to amend any of the clauses of the agreement and also to add fresh clauses from time to time. The rider agreement in this regard shall be executed between the parties within 07 days of the amendment / changes.

15. Events Of Default

IRCTC shall have the right to terminate the agreement forthwith at the cost and consequence of the consultant in the following events:-

- a) In event of the consultant being convicted by the court of law under Criminal Procedure Code or any other law.
- b) In the event of proprietor or firm being judged insolvent, or any proceedings for liquidation or composition under insolvency Act, or the firm dissolved under the Indian Partnership Act or in the consultant being a company, if the company shall pass any resolution to wind up business either compulsorily or voluntarily or is convicted by any court of law.
- c) Repudiation of agreement by consultant or otherwise evidence of intention not bound by agreement,
- d) Failure to adhere to any of the due dates of payment as specified in terms.
- e) Failure to comply with any statutory law or non-payment of any of the statutory taxes.

IRCTC shall be entitled to forfeit the whole or in part of the security deposit/License fee/cash besides terminating the agreement.

16. Labour Law and Other Regulations- It is distinctly understood by the bidder that the employees engaged by it will be deemed to be its employees and the bidder will be entirely responsible for compliance of all laws and rules governing employment of such employees. It shall also be responsibility of the bidder to comply with all laws, ordinances, rules, bye-laws, regulations, notifications, guidelines, policies, directions, directives and order of any governmental authority including municipal authorities.

17. Applicable Law and Arbitrations - This Agreement shall in all respects be governed by and interpreted according to the laws of India. In case of any dispute it shall be compulsory to first submit the same to the Arbitration of a Sole arbitrator who shall be an officer of IRCTC or any other person to be appointed by CMD / IRCTC after a request is made in writing by the consultant or IRCTC. The decision of the Arbitrator shall be final





and binding on both the Parties. The language of Arbitration shall be English and venue New Delhi and jurisdiction of the Courts of New Delhi only.

- 18.** Contractor will not generate any financial liabilities on encumbrance on IRCTC from its subcontractors, banks or other financial agencies and material suppliers.
- 19.** Any notice to be served on Bidder shall be deemed to be sufficiently served if delivered at or sent by registered post addressed to the Bidder at their registered office or last known place of business. Any notice to be served by the Bidder on the contract shall be deemed to be sufficiently served if, left at the office/sent by registered post/courier addressed to Group General Manager (Infrastructure) at its Corporate Office at 11th Floor, B-148, Statesman House, Barakhamba Road, New Delhi-110001Telefax: 011-23701239.
- 20.** All notices to be given on behalf of IRCTC and all other actions to be taken by IRCTC may be given or taken on behalf of IRCTC by Group General Manager (Infrastructure) or any other officers for the time being entrusted with such functions, duties and powers by IRCTC
- 21. Force Majeure Clause.** If at any time, during the contingency of the RFP, the performance in whole or in part by either party of the obligation under the RFP is prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, accidents, fires, floods, explosions, epidemic, quarantine restrictions, strikes, lockouts, or acts of God or such eventualities which are beyond the control of the party, herein after referred as events and provided notice of happening of any such eventuality is given by either party to the other within seven days from the date of occurrence thereof. Neither party shall by reason of such event , be entitled to terminate the Contract, nor shall either party have any claim for damages against the other in respect of such non performance or delay in performance and deliveries under the Contract shall be resumed as soon as practicable after such events as they come to an end or ceased to exist.
- 22. Jurisdiction -** The courts at New Delhi only shall have jurisdiction.





**14.0 CHECK LIST / DOCUMENTS REQUIRED TO BE SUBMITTED
ALONG WITH RFP**

- 1) Annexure A – Covering Letter
- 2) Annexure B – Financial Proposal: Covering Letter
- 3) GST Registration Certificate.
- 4) PAN No.
- 5) Annexure C – Duly filled & signed by the firm.
- 6) Annexure D – Detail of Professionals.
- 7) Annexure E – Team composition
- 8) Annexure F – Financial Proposal / Bid





15.0 Covering letter (Annexure: A)

[Location, Date]

Group General Manager (Infrastructure)
Indian Railway Catering & Tourism Corporation Limited
11th Floor, B-148, Statesman House,
Barakhamba Road, New Delhi-110001
Telefax: 011-23701239

Dear Sir

We, the undersigned, offer to provide the ***Consultancy Services for “Development of Budget Hotel at Kevadia (Gujarat)”*** in accordance with your **RFP**. We are hereby submitting our Proposal, which includes this Company profile as mentioned in Annexure C.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misleading information contained in it may lead to our disqualification. We also agree to accept the terms and conditions of the RFP.

We confirm that all personnel named in the RFP will be available to undertake the services.
Yours sincerely,

Authorized Signature *[In full]*:

Name and Title of Signatory:
Name of Firm:
Address:



16.0 FINANCIAL PROPOSAL: COVERING LETTER (Annexure: B)

Group General Manager (Infrastructure)
Indian Railway Catering and Tourism Corporation Ltd. (IRCTC),
11th Floor, B-148, Statesman House,
Barakhamba Road, New Delhi-110001
Telefax: 011-23701239

Dear Sir,

We, the undersigned, offer to provide the consulting services for **“Development of Budget Hotel at Kevadia (Gujarat)”**

We are hereby submitting our complete Financial Proposal. Our attached Financial Proposal in the prescribed format is for the sum of Rs.....[Amount in words and figures]
This amount is inclusive of all taxes & levies but exclusive of service tax which will be paid by IRCTC as per applicable rate.

Our Financial Proposal shall be binding upon us subject to the modification resulting from Contract negotiations, made by the Authority at its discretion. Each page of the proposal has been signed by the Authorized Signatory.

Authorized Signature [In full]:

Name and Title of Signatory:

Name of Firm:



17.0 SUBMISSION OF KEY CREDENTIAL (Annexure: C)

Assignment /Project Name:	Approx value of the contract:
Country:	Duration of Assignment:
Location within Country:	
Name of Client/Sponsoring Authority:	Total No. of Staff-Months:
Start Date (Month/Year):	No. of professional staff months provided by associated Consultants:
Completion Date (Month/Year):	
Name of Associated Consultants, if any	Name of Senior Staff (Project Director / Coordinator, Team Leader) involved and functions performed:
Address/Client Contact:	Approx value of services provided by your firm:
Narrative Description of Project:	
Description of Actual Services Provided by Your Staff:	



**18.0 SUBMISSION OF CVs (Annexure: D)**

Sl. No.	Components	Description
1	Name of assignment	
2	Proposed Position	
3	Name of the Firm	
4	Name of Staff	
5	Profession	
6	Date of Birth	
7	Nationality	
8	Years with the Firm	
9	Membership of Professional Associations	
10	Detailed Tasks Assigned	
11	Key Qualifications & Experience	
12	Education	
13	Employment Record Names of employing Organization & Title Held	
14	Language	
15	Certification	I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe my qualifications, my experience and me.

Signature



Annexure 'E'

19.0 TEAM COMPOSITION (Annexure: E)

Sl. No.	Name of the person	Position in the team	Role and responsibilities



20.0 Financial proposal (Annexure: F)

S.No	Name of the project	Fees- Rs in figure	In words
1	Hiring Consultancy Services for “ Development of Budget Hotel at Kevadia (Gujarat) ” by Indian Railway Catering and Tourism Corporation Ltd. for scope of work given in RFP.		

- *The amounts quoted is inclusive of all expenses (including manpower, travel related expenses, lodging - Boarding expenses, taxes {excluding GST} & duties and any other expenses). **GST will be paid extra as per the prevalent government rules.***
- *For financial score, the total of above amount shall be taken into account.*

Note:- The financial proposals submitted by the bidders will remain valid for Ninety (90) days from the date of submission of the bid.





PROPOSED SITE LOCATION

