



INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

EXPRESSION OF INTEREST (EOI)

(Cost Rs. 1050/- non refundable)

Empanelment for Operation & Management of Refreshment Room, Jan Ahar, Cell Kitchen & Base Kitchen for provision of Catering Services on temporary basis for shorter duration at various Stations on Indian Railways

SN	Event Description	Event Date & Time	Event Location
1	Commencement of sale of EOI document	On any working day w.e.f 08.01.2018	IRCTC Ltd. West Zone. 2 nd Floor, New Administrative Bldg., D N Road, CSMT, Mumbai - 400001. Ph. No. 22618063 Fax. No. 22618066
2	Last date and Time of Submission	EOI submitted upto 15 th of each month upto 12:00 hrs will be processed and added to the Empanelled list.	IRCTC Ltd. West Zone. 2 nd Floor, New Administrative Bldg., D N Road, CSMT, Mumbai - 400001. Ph. No. 22618063 Fax. No. 22618066

Address:

IRCTC Ltd. / West Zone.
2nd Floor, New Administrative Bldg.,
D N Road, CSMT, Mumbai - 400001.
Ph. No. 22618063
Fax. No. 22618066
website- www.irctc.com
CIN-U74899DL1999GOI101707

EOI of Empanelment of service providers for operation & management of Refreshment Room, Jan Ahaar,
Cell Kitchen & Base Kitchens
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General instructions to Applicants

1. All documents submitted along with the 'EOI' application should be serially numbered on the top right hand corner of every page of the EOI Document.
2. The requisite instrument of EOI SEMD (Standing Earnest Money Deposit) should be attached with page number one, as mentioned above, of the EOI Document.
3. The name of the applicant should be mentioned on the reverse of the respective DD, attached as EOI SEMD with the EOI application.
4. Applicants who have downloaded the EOI document from the IRCTC's website must submit the cost of the EOI document Rs. 1050/- through DD along with the application.
5. This EOI document should be duly signed and stamped by the authorized signatory of the applicant. Board Resolution for authorization to authorized signatory should be enclosed.
6. The EOI document should be submitted in original with all pages intact.
7. Eligibility bid should be submitted in a sealed envelope clearly indicating applicant's name and address and the date of opening the EOI. The validity of application shall be for 120 days from the date of submission of application.
8. In support of **Two (02)** years experience, attested copy of authentic documents currently valid, clearly proving applicant's existence in catering / hospitality business, involving production and Sale/Service/Supply of cooked food items since at least Two (02) years, **such as (one of the following):-**
 - i) Award of currently valid license in favour of applicant by Railways/IRCTC or by any Statutory/Private or Public organization, dating more than Two (02) years.
 - ii) Currently valid Food license (FSSAI) of the operational unit dating more than Two (02) years.
 - iii) State/ Central Government currently valid document indicating presence in catering/hospitality business dating more than Two (02) years.



AND in support of the business, furnish ALL the currently valid following documents: -

- i) Income Tax returns of last completed Two (02) Financial Years.
- ii) Currently valid GST registration no.
- iii) VAT OR Service tax registration certificates dating more than Two (02) years.
- iv) Currently valid EPF Registration
- v) Currently valid ESI Registration.

Definitions of Jan Ahar, Refreshment Room, Cell kitchen and Base Kitchen.

Jan Ahar:- Jan Ahaar meals comprise economy combo meals that may be served and vended from a Jan Ahaar outlet or any major/minor unit. They comprise a variety of regional and local items. The menu and tariff is fixed by zonal railways.

Refreshment Room:- It is a catering unit in Railway premises, where besides snacks and a-la-carte items, standard meals, standard breakfast and 'thali meals' are also served.

Cell Kitchen:- Cell Kitchens are Mini Base Kitchens which supply food to other catering units, static/mobile, and at the same time can sell food and beverages directly to the passengers.

Base Kitchen:- Base Kitchen is a large cooking and packing facility set up in the vicinity of railway premises whether inside or outside Railway premises(directly or through a licensee/sub-licensee) from where food is prepared and distributed in trains or to the static units. There is no sale of food directly to the passengers from a base kitchen.



1.0 Disclaimer

- 1.1 This Expression of Interest ("EOI") is being issued by the Indian Railway Catering and Tourism Corporation Limited ("IRCTC") for the purpose of providing certain information to the Applicants to participate in the Process for empanelment of qualified applicants for the purposes of provision of catering services through award of temporary license for operation and management of Jan Ahar, Refreshment Room, Cell Kitchen & Base Kitchen, on a short term basis, at various stations over Indian Railways network.
- 1.2 The information contained in this EOI document is being provided by IRCTC for the limited purposes of enabling the applicants to submit a response to this EOI for undertaking the work and for no other purpose. In no circumstances shall IRCTC, or its respective advisors, consultants, contractors, servants and/or agents incur any liability arising out of or in respect of the issue of this EOI.
- 1.3 The information contained in this EOI or subsequently provided to applicant(s), whether verbally or in documentary or any other form, by or on behalf of the IRCTC or any of its employees or advisors, is provided to applicant(s) on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.
- 1.4 This EOI is not an agreement or offer by the IRCTC to prospective applicants or any other person. This EOI includes statements, which reflect various assumptions and assessments arrived at by the IRCTC in relation to the work. Such assumptions, assessments and statements do not purport to contain all the information that each applicant may require.
- 1.5 This EOI is a summary of available information and no reliance shall be placed on any information or statements contained herein, and no representation or warranty, expressed or implied, is or will be made in relation to such information and no liability is or will be accepted by IRCTC, its respective advisors, consultants, contractors, servants and/or its agents in relation to the accuracy, adequacy or completeness of such information or statements made nor shall it be assumed that such information or statements will remain unchanged.
- 1.6 Each applicant should therefore, conduct its own due-diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the



assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.

- 1.7 This EOI may not be appropriate for all persons, and it is not possible for IRCTC, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI.
- 1.8 Nothing in this EOI shall be construed as legal, financial or tax advice. IRCTC will not be liable for any costs, expenses, however so incurred by the applicants in connection with the preparation or submission of their application. IRCTC reserves the right to amend this EOI or its terms and any information contained herein or to cancel the process or altogether abandon the work at any time by notice, in writing, to the applicants.
- 1.9 IRCTC also accepts no liability of any nature whatsoever whether resulting from negligence or otherwise howsoever caused arising from reliance of any applicant upon the statements contained in this EOI.
- 1.10 IRCTC may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI.
- 1.11 No person other than the following authorized person of the IRCTC, has been authorized by IRCTC to give any information or to make any representation not contained in this EOI and, if given or made, any such information or representation shall not be relied upon as having been so authorized. All representations/queries etc pertaining to this document may be addressed to **GGM**, IRCTC West Zone.
- 1.12 Laws of the Republic of India are applicable to this EOI and subject to the Jurisdiction of Courts situated at Mumbai.

2.0 Invitation for EOI

- 2.1 This EOI sets out the requirements that must be satisfied by applicants for getting empanelled as service provider in order to participate in the process for award of temporary license for operation and management of Jan Ahar, Refreshment Room, Cell Kitchen & Base Kitchen, on a short term basis, at various stations over Indian Railways network and it is an invitation to applicants to submit their profile/documents for empanelment as Service Provider.

EOI of empanelment of service providers for operation & management of Refreshment Room, Jan Ahaar,
Cell Kitchen & Base Kitchens



- 2.2 The EOI document shall be issued by IRCTC upon receipt of payment of a non-refundable fee of Rs. 1050/- ("Processing Fee") through a demand draft in favour of Indian Railway Catering and Tourism Corporation Limited, payable at Mumbai.

Alternatively, applicants may also download the EOI document from the IRCTC's website (<http://www.irctc.com>). In such event applicants shall submit **Rs. 1050/- ("Processing Fee")** through a demand draft issued by scheduled commercial banks in favour of Indian Railway Catering and Tourism Corporation Limited, payable at Mumbai along with the EOI application.

- 2.3 Applications unaccompanied by either of the Processing Fee or a receipt evidencing submission of the Processing Fee shall not be considered.

3.0 Schedule of Process

- 3.1 The important dates in respect of the process for empanelment have been mentioned below: IRCTC reserves the right to amend by extending the stipulated dates for commencement of sale of EOI document, meeting & submission of EOI document without incurring any liability whatsoever. In the event of changes/extension/preponement, IRCTC shall intimate the same through addendums/amendments. IRCTC also reserves the right to cancel or discharge the EOI process without assigning any reason.

SN	Event Description	Event Date & Time	Event Location
1	Commencement of sale of EOI document	On any working day during working hours w.e.f 08.01.2018	IRCTC Ltd. West Zone. 2 nd Floor, New Administrative Bldg., D N Road, CSMT, Mumbai - 400001.
2	Last date and Time of Submission	EOI received upto 15 th of each month upto 12:00 hrs will be added to the Empanelled list.	Ph. No. 22618063 Fax. No. 22618066

- 3.2 The applicants may apply for empanelment as per the eligibility defined in the document.

Upon empanelment, party may participate in the bidding process invited by IRCTC for award of temporary license for management of

EOI of empanelment of service providers for operation & management of Refreshment Room, Jan Ahaar, Cell Kitchen & Base Kitchens



Jan Ahar, Refreshment Room, Cell Kitchen & Base Kitchen, on a short term basis, at various stations over Indian Railways network from time to time as per the laid down criteria.

3.3 Eligibility Criteria

3.3.1 Eligibility criteria for empanelment is defined in clause 9.0 of this EOI document. Interested organizations should submit documentary evidence in support of the eligibility criteria.

4.0 Background of the work

- Refreshment Rooms, Jan Ahars, Cell Kitchens & Base Kitchens have been set up by Indian Railways over various stations for provision of meals and other food & beverages to passengers traveling over Railways.
- Ministry of Railways has issued Catering Policy – 2017 wherein IRCTC has been mandated to manage Refreshment Room located at category 'A1' & 'A' class stations, Jan Ahars, Cell Kitchens & Base Kitchens. IRCTC is under the process of takeover and shall award temporary license in order to operate and manage such units, as per requirement, through tendering process.
- The units are located at stations and may or may not be air conditioned. The seating capacity of Refreshment Rooms, Jan Ahars, Cell Kitchens may vary from location to location. The internal infrastructure may also vary at different stations.
- There may be more than One (01) refreshment room at any given station. The refreshment room could be Vegetarian, Non-vegetarian or both at one location.
- Generally, only single unit of Jan Ahar, Cell Kitchen and Base Kitchen are located at station.
- Non-veg and Veg meals are to be prepared separately at the earmarked locations/sections in the kitchen.
- Meal items along with other food & beverage items may be sold from Refreshment Room located at category 'A1' & 'A' class stations, Jan Ahars, Cell Kitchens.
- Meals are only prepared and packaged at Base Kitchens for supply to mobile and other units for sale/service. Meals are not sold from Base Kitchens.
- The units may either be well equipped or may have partially or not equipped as per case to case basis.
- The menu and food items to be served are as per the IRCTC/Railway approved standard meal items, a-la-carte meal items, shortlisted and approved PAD items, Railneer etc. The menu may be revised from time to time.



- The units are to be operated as per the advice of IRCTC. Operational timings of the units are as per the advice of IRCTC.

5.0 Role of IRCTC and the Service Provider

5.0 Role of IRCTC

- IRCTC will empanel the service providers among the applicants who will be eligible to participate in the bidding process for provision of catering services from Refreshment Rooms, Jan Ahars, Cell Kitchens & Base Kitchens at various stations over Indian Railway network on temporary basis as an adhoc arrangement.
- IRCTC will invite financial Bids from empanelled service providers for provision of catering services in Refreshment Room, Jan Ahar, Cell Kitchen & Base Kitchen.
- Normally, Bidders will be given 14 days to participate in the bidding process for calling bids. However, in exceptional cases Service Providers will be required to make catering arrangements within this period which may, in some cases, be as low as 2-3 days for provision of catering services.
- Bid Document containing terms and conditions of license including the Scope of Work, menu & rates, details of unit, station, infrastructure, terms & conditioned of license, financial bid etc. will be sent through e-mail and courier/speed post at the given address/details as provided by the applicant.

5.1 Role of the Service Provider

- Service Provider will submit financial bid as prescribed in the bid document at the venue, date and time as mentioned in the bid document.
- No bid shall be accepted through email.
- After receipt of Letter of Award for provision of catering services in Refreshment Rooms, Jan Ahars, Cell Kitchens & Base Kitchens, as the case may be, the service provider will mobilize his resources required for the requisite services.
- The provision of services shall start from the date mentioned in the letter of award, in accordance with the schedule.
- The Service provider is expected to provide good quality and hygienically prepared food to passengers as well as supply to trains as per advice of IRCTC. He will deploy trained manpower for provision of catering services.



6.0 EOI SEMD

- 6.0 Each applicant shall, simultaneous with submission of its profile/documents as part of its Eligibility criterion, furnish the SEMD (refundable) for an amount of **Rs. 1,00,000/- (Rupees One Lakhs only)** in the form of a demand draft. The demand draft shall be drawn in favour of 'Indian Railways Catering and Tourism Corporation Limited (IRCTC Ltd.), payable at Mumbai.
- 6.1 It is clarified that IRCTC shall not be liable to pay any interest on the EOI SEMD so deposited by the applicant.
- 6.2 Any application not accompanied by the EOI SEMD shall be treated as non-responsive and shall not be considered by IRCTC.
- 6.3 The SEMD shall be refunded to the applicants whose applications are rejected for empanelment.
- 6.4 For the applicants who are empanelled as Service Providers through this EOI process, the EOI SEMD shall be retained & shall be refunded without interest only after successful completion of the tenure of the empanelment.
- 6.5 SEMD will not be adjusted against the Security Deposit of individual licence.
- 6.6 IRCTC reserve the right to recover any outstanding dues from the successful applicant post empanelment by adjusting the same against the SEMD.

7.0 Period of Empanelment

- 7.0 The period of the empanelment will up to **30.09.2019**. However, IRCTC reserves the right to review the performance of empanelled party and to take suitable action on observing default/deficiency in service etc. and non-participation in the quotation process including but not limited to imposing fine or de-empanelment of the party with consequential debarment from the future projects/tenders of IRCTC for a period for 1 year and forfeiture of SEMD.



8.0 General Conditions

- 8.0 IRCTC reserves the right to terminate the EOI process at any stage and will not be responsible for any loss or damages which the applicant may incur in the process. The application can be rejected without assigning any reason
- 8.1 Conditional/ telegraphic application shall not be entertained. All the pages of the EOI document, duly stamped and signed by the bidder(s) should be submitted in original, unless specified otherwise, in their respective envelopes.
- 8.2 Applications received after stipulated date & time for submission of EOI applications will not be entertained.
- 8.3 No over writing/cutting/insertion in the EOI application document is allowed. The Application once submitted would be binding on the Party and any subsequent alteration/amendment will not be entertained.
- 8.4 All the pages of the EOI application document must be signed and stamped by the authorized signatory of the applicant, failing which the application will be treated as invalid
- 8.5 Applicant will be responsible for compliance with applicable laws such as VAT Law, Service Tax Law, Provident Fund Law, Labour Law or any other law of the land and registration/approval from statutory authority, if required
- 8.6 In case the applicant suffers any loss on account of his being restrained by the IRCTC or any competent authority for indulging in illegal activities or any contravention of any law or rejection of application for empanelment through this EOI process, he shall not be entitled to any compensation whatsoever
- 8.7 All questions, disputes and or differences arising under or in connection with this EOI or in touching or relating to or concerning the construction, or affect of presents shall be referred to the sole arbitration of the officer/officers or persons nominated by the Chairman and Managing Director/IRCTC whose decision in this regard shall be binding on the applicant. The venue of the arbitration shall be New Delhi. The Fee & expenses of the arbitration Tribunal shall be shared jointly in equal proportion by the parties.



- 8.8 In the event of any breach of the said terms and conditions of the empanelment, IRCTC shall be entitled to forfeit the SEMD besides de-empanelling and debarring the service provider from participating in the future projects of IRCTC for a period of 1 year
- 8.9 IRCTC at their discretion may call for any record to satisfy them regarding operations of the applicant's outlets and applicant will provide every help failing which it may amount to breach of condition of the empanelment.
- 8.10 The Licensee shall comply with any other instructions issued by IRCTC from time to time within a reasonable time, as may be necessary.



Format for covering letter

**M/s Indian Railway Catering and Tourism Corporation Ltd
IRCTC Ltd. / West Zone.
2nd Floor, New Administrative Bldg., D N Road,
CSMT, Mumbai - 400001.
Ph. No. 22618063
Fax. No. 22618066**

Subject: Expression of interest for empanelment as Service Provider for provision of catering services in Refreshment Rooms, Jan Ahars, Cell Kitchens & Base Kitchens.

I/We _____ (name of the authorized signatory) on behalf of _____ (name of the applicant) _____ offer our interest for empanelment as Service Provider for provision of catering services in Refreshment Rooms, Jan Ahars, Cell Kitchens & Base Kitchens.

I/We hereby bind myself/ourselves to complete all the formalities from time to time as required after the empanelment.

- a) I / We hereby understand that the submission of expression of interest does not guarantee empanelment.
- b) I/we enclose herewith demand draft bearing No. _____ dated: _____ for Rs.1,00,000/- (Rs. One Lakh) issued by _____ (Name of Bank) in favour of IRCTC Ltd. as SEMD.
- c) I / We solemnly declare that to the best of my/our knowledge and belief, the information given in this application form and the annexure and statements accompanying are correct, complete and truly stated and also that we shall be bound by the acts of my/our duly constituted attorney.
- d) I/We further understand that in case of any information submitted by me/us is found to be incorrect IRCTC will have the rights to annul the empanelment and agreement(s), if any, with immediate effect and debar me/us for a period of 3 (three) years.
- e) IRCTC and its representatives are hereby authorized to conduct any enquiry or investigations or seek clarifications or verify any statements, documents and information submitted in connection with this expression of interest.



f) It is understood that this is not a tender form but empanelment process and no business is guaranteed by IRCTC, on qualifying empanelment eligibility.

The following person(s) may be contacted for any information or clarifications relating to his application:

Name:

Designation:

Telephone:

Mobile:

E-mail:

I/We do hereby confirm that I/we have the necessary authority and approval to submit this expression of interest for providing the above project.

Yours sincerely

(Authorized Signatory)

Name

Designation and seal

Name of the company and address:

Telephone:

Mobile:

Fax:

Email:



9.0 Eligibility of Empanelment:

SN	Technical Criteria	Details	Page Nos.
		(to be filled by the bidder)	
General Information			
1)	Name and full address of the bidder with Telephone, e-mail & Fax Number(s) and Contact Person.		
2)	Details of Standing Earnest Money Deposit (SEMD) – Rs.1.00 lakh (Rupees One Lakh only), through RTGS/NEFT/DD, in favour of IRCTC Ltd. payable at Mumbai.		
Mandatory Criteria			
3)	Status of the bidder: - Company/Partnership Firm/Proprietorship Firm/ Individual – Please Specify		
4.1	In case of Company - please enclose Memorandum and Articles of Association along with certificate of incorporation, if company is a public limited then the certificate for commencement of business also be enclosed (Please tick)	Submitted/Not Submitted	
4.2	In case of Partnership Firm, please enclose Registration certificate under the partnership Act, 1932 along with valid partnership deed. (Please tick)	Submitted/Not Submitted	
4.3	In case of Proprietorship or Individual please enclose a declaration on the letter head (Please tick)	Submitted/Not Submitted	
4)	Compliance of statutory laws (A) i. Copy of VAT registration (for past years) ii. Copy of PAN Card iii. Copy of Service tax registration iv. Copy of GSTN registration (Please tick)	Submitted/Not Submitted	



	<p style="text-align: center;">(B)</p> <p>i. Copy of ESI registration certificate, if applicable</p> <p>ii. Copy of EPF registration certificate, if applicable.</p> <p>In case of non applicability of EPF and /or ESI, the applicant shall submit a declaration to this effect. In case self declaration is found to be false at any stage then action will be taken as per terms and conditions of the empanelment. (Please tick)</p>	Submitted/Not Submitted
5)	<p>Should have at least One (01) operational food production Unit/Outlet from where sale/service/supply of food items is being carried out which may be located either in Railways or outside Railways.</p> <p>Enclose copy of currently valid FSSAI license of the food outlet/Food Production Unit. (Please tick)</p>	Submitted/Not Submitted
6)	<p>Minimum Two (2) years experience in the field of Catering/Hospitality in India including, operations in Hotel/Restaurants/Airline Catering/Offshore Catering/ Institutional Catering/ Railway Catering in India involving production and sale/service of Cooked food items.</p> <p>Trader/Stockiest/Distributors are not eligible. -</p> <p>Please enclose:</p> <ol style="list-style-type: none"> 1. Certificate of breakup of sale turnover clearly indicating the sale from Catering business for the said Two (02) completed financial years. Duly certified by Chartered Accountant. 2. Copy of FSSAI license of the food outlet/Food Production Unit for corresponding years. <p>(The said experience can be of any last two years in the past and need not be corresponding to current or from the same unit) (Please tick)</p>	Submitted/Not Submitted



7)	<p>Average minimum annual turnover of Rs. 1.00 Crore from Catering/Hospitality business, in last Two (02) financial years, in India involving meal Production and sale/service/supply of Cooked food items. Turnover in each last 02 financial years should not be Nil. Sales of Beverages such as Soft drinks, Packed items (Chips, Biscuits, Cake etc.) will be considered as allied business along with main production and sale/service/supply of food items. Trader/Stockiest/Distributors are not eligible. Information furnished in sales breakup certificate (Annexure-A) will be considered.</p> <p>** Enclose Balance sheet and profit & loss account of the last three completed financial years duly audited by the Chartered Accountant / Published annual report.</p>	<p>2015-16 Rs._____</p> <p>2016-17 Rs._____</p>	
8)	Financial standing of the bidder – Solvency Certificate issued by the Bank not older than six Months from the date of submission of EOI	Submitted/ Not Submitted	
9)	<p>Minimum Positive Net worth of Rs.10.00 lakh.</p> <p>Enclose certificate issued by the Chartered Accountant of last completed financial year.</p>		
10)	Certificate under the letter-head of the Chartered accountant stating that the applicant has not defaulted on any bank/financial institution loans in the past; there are no statutory dues and undisputed liabilities.		
11)	Affidavit duly attested by notary that his/her firm is not debarred/blacklisted/banned by IRCTC or Railways or Ministry of Railways in the format as per Annexure-B .		
12)	Should be an Income tax payee, Please enclose copy of the Income Tax Return, last Two(02) completed financial years duly acknowledged with Income Tax Department.		



Please note:

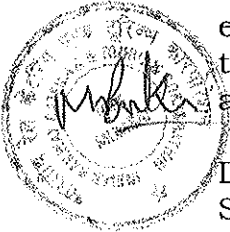
1. Applicants who are a Company incorporated under the Companies Act, 1956 should submit a copy of Auditors Report as per provisions laid down in the above Act, along with their Balance Sheet and Profit & Loss Account duly audited by a Chartered Accountant.
2. Applicants who are Firms/Individuals, whose annual turnover is exceeding Rs. 1 Crore per annum, should submit a copy of the Tax Audited Report as prescribed under the Income Tax Act, 1961 along with their Balance Sheet and Profit & Loss Account duly audited by Chartered Accountant.

Note: -

- 1) In case of any information submitted by the applicant being found to be incorrect either before or even after the empanelment, IRCTC will have the right to summarily reject the bid, cancel the empanelment or revoke the same with forfeiture of EOI SEMD and debarment for a period of 03 years.
- 2) IRCTC reserves the right to inspect applicant's establishments or through any other agency as notified by IRCTC
- 3) IRCTC reserves the right to cancel the Empanelment process at any time without assigning any reasons.
- 4) Applications received after last date and time shall not be entertained. IRCTC shall not be responsible for postal delay/loss.
- 5) The details, as required in "EOI Empanelment document" may be submitted along with required supporting documents.
- 6) Incomplete Applications shall not be considered and summarily be rejected.
- 7) Applications not accompanied with EOI SEMD in the appropriate form, shall summarily be rejected

I/We _____ do hereby declare that the entries made in the above are true to the best of my/our knowledge and also that we shall be bound by the acts of my/our duly constituted attorney.

I / We hereby understand that the submission of offers / bids does not guarantee allotment of License. I/We further understand that in case of any information submitted by me /us being found to be incorrect either before or even after the award of license, IRCTC will have the right to summarily reject the bid, cancel the License or revoke the same at any time without assigning any reason whatsoever.



Dated:
SEAL

(Signature of the Applicant)
Name _____
Address: _____

10.0 EOI evaluation and selection

- IRCTC will open the sealed envelopes and determine whether each application is 'responsive' to the Eligibility requirements of the EOI.
- If any of the Eligibility criteria is not fulfilled, in any manner whatsoever, the application shall be liable to be treated as non-responsive. The decision of IRCTC as to responsiveness of a application shall be final and conclusive and binding on the Bidder and shall not be called into question by any applicant on any ground whatsoever.
- IRCTC, without being under any obligation to do so, reserves the right to call for any clarifications during the process of checking of responsiveness of a Bid and to reject any Bid which is non-responsive. However, no Bidder shall have the right to give any clarification unless asked for by IRCTC or to request either IRCTC and/or any ministry or department, authority or body whether statutory or non-statutory, of the Government that may be concerned or connected, in any manner whatsoever, with this Bidding Process, to intervene in, any manner whatsoever, in the Bidding Process.

Notwithstanding anything to the contrary contained in this EOI, IRCTC may, at its sole discretion, waive any minor infirmity, non-conformity or irregularity in a Bid that does not constitute a material deviation, and that does not prejudice or affect the relative position of any Bidder, provided it conforms to all the terms, conditions of the bidding documents without any material deviations, objections, conditionality or reservations. A material deviation, objection, conditionality or reservation is one (i) that affects, in any substantial way, the scope, quality or performance of the contract; (ii) that limits, in any substantial way, inconsistent with the bidding documents, IRCTC's rights or the Successful Bidder's obligations under the contract; or (iii) whose rectification would unfairly affect the competitive position of other Applicants, who are presenting responsive Bids.



**Date and Place
with seal**

**Signature of the
authorized signatory**

**Name & Designation:
Name of the Applicant**

Annexure-'A'

Certificate of break-up of Sales turnover duly certified by Chartered Accountant

Letter Head of Chartered Accountant

(Certificate must be issued by Chartered Accountant who has audited the books of Accounts of the Applicant)

This is to certify that the break-up of sales of M/s _____ having its office at _____ for the years ended on _____.

SN	Particulars	Nature of Activity	Details	Amt.(in INR) for respective year
1	Sales /Turnover from Catering business	Railway Catering	Mobile Units (Train no./ Name of Unit)	• •
			Static Units (Name of Unit)	• •
		Non-Railway Catering (Institutional, Restaurant, Cafeteria, Off-shore catering etc.,)	Specify description	• •
	Total (1)			
2	Sales/Turnover from Hospitality Business (Please specify the nature of business activity)		Specify description	• •
	Total (2)			
3	Sales from Trading /Manufacturing in Food and Beverage business (Pl. specify nature of business activity)	As Manufacturer	Specify description	
		As Stockiest /Distributor/Trader	Specify description	• •
	Total (3)			
	Grand Total (1+2+3) (The Grand Total of the Sales must tally with the sales figure reported in the Audited Profit & Loss Account)			• •

Note:- EOI not accompanied with the above certificate may be rejected.

Signature of the Chartered Accountant
Name of the Chartered Accountant
Name of the Firm
Membership No.

Seal

EOI of empanelment of service providers for operation & management of Refreshment Room, Jan Ahaar,
Cell Kitchen & Base Kitchens



AFFIDAVIT

I,, S/o Sh., aged aboutyears, Prop./authorized signatory of..... do hereby solemnly affirm and declare as follows:-

1. I say that I am an authorized signatory of the company/firm.....and hence competent to sign and swear this affidavit.
2. That the company/firm namely.....has not been debarred or banned or black listed by IRCTC or Railways or Ministry of Railways.
3. That the affidavit is given for participation in Tender process with IRCTC.

DEPONENT

Verification

I, the above named Deponent do hereby solemnly affirm and state that the contents of this affidavit are true and correct and no part of it is false and nothing material has been concealed there from.

Verified at Mumbai on this day of _____, 2018.

DEPONENT

