



इंडियन रेलवे कैंटरिंग एवं टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का स्वयंसेवक) 24.04.2024  
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GOI101707", E-mail : info@irctc.com, Website: www.irctc.com

2024/IRCTC/P&T/CLUSTER/FEB/SECR/CLT/B-4

24.04.2024

M/s R.K. Associates & Hoteliers Pvt. Ltd.,  
A-25, Hospital Road, Jangpura A,  
New Delhi-110014,  
sbagrwal\_rka@rediffmail.com  
Contact No.9315591323

**LETTER OF AWARD (LOA)**

Sub: Acceptance of the Offer for Award of License for Commissioning and Operation of Base Kitchens at locations pre-notified in the tender document along with provision of On-board Catering Services in all trains of cluster no. SECR/CLT/B-4 for a period of 05 years, further extendable upto 02 years.

Ref: Open E-tender no. 2024/IRCTC/P&T/CLUSTER/FEB/SECR/CLT/B-4 opened on 18.03.2024.

- (1) Your offer submitted against tender under reference above for cluster no. SECR/CLT/B-4 has been accepted at the following quoted rates subject to terms and conditions of the tender documents.

| S. No.<br>(A)                                | Train No.<br>(B) | Train Name<br>(C)                        | Train Type<br>(D) | Quoted Annual License fee for the train in Rs. (Excluding of GST)<br>(F) | Date of Handover of train<br>(G)                                                              | Tenure of contract for the train<br>(H) |           | Total Licensee fee for tenure of contract of the train (Excluding of GST)<br>(L):- K*F |
|----------------------------------------------|------------------|------------------------------------------|-------------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------|-----------|----------------------------------------------------------------------------------------|
|                                              |                  |                                          |                   | Figures                                                                  |                                                                                               | From                                    | To        |                                                                                        |
| 1                                            | 18237-38         | Bilaspur- Amritsar Chhattisgarh Exp      | WCB               | 15400000                                                                 | 10.1.2026                                                                                     | 10.1.2026                               | 14.7.2029 | 54047671.23                                                                            |
| 2                                            | 20847-48         | Durg-Mtyr C Tushar M Udhampur SF Express | TSV               | 500000                                                                   | 15.7.2024                                                                                     | 15.7.2024                               | 14.7.2029 | 2500000                                                                                |
| Annual License fee in Rs. (Excluding of GST) |                  |                                          |                   |                                                                          | Total Licensee fee for the entire cluster for entire duration of Contract (M)<br>(In Figures) |                                         |           | 56547671.23                                                                            |

- (2) The date of handover of individual trains indicated in column G above, are indicative, according to which tenure of contract of the trains have been calculated in column H above. In case the actual date of handover of any train of the cluster is

different from that mentioned above on IRCTC/Railways account, as a result of which the tenure of train is getting reduced, the License Fee for that train will decrease on Pro-rata basis. In other cases leading to reduced tenure of the train, the total License Fee for the entire cluster (M) will remain unchanged. If the tenure of any train is getting increased, the Licensee will be required to pay the additional License Fee for that train on pro-rata basis for the increased period.

- (3) Details of Total License fee & Security Deposit for this project as per the Terms and Condition mentioned in Tender Document is as under :-

**Total Licensee fee for the entire cluster for entire duration of contract (A)**

|                                            |                     |
|--------------------------------------------|---------------------|
|                                            | = Rs. 5,65,47,671/- |
| GST@18% (B)                                | = Rs. 1,01,78,581/- |
| <b>Total (C) (A + B)</b>                   | = Rs. 6,67,26,252/- |
| Security deposit (D) (10 % of (A))         | = Rs. 56,54,767/-   |
| <b>RDS @ 2% (for post paid train only)</b> | = Rs. 11,30,953/-   |

Security deposit and RDS amount is required to deposit in IRCTC within 15 days from the issue of this LOA:-

|                                            |                                                      |
|--------------------------------------------|------------------------------------------------------|
| License fee for One year (E)               | = Rs. 5,00,000/-                                     |
| GST@18% (F)                                | = Rs. 90,000/-                                       |
| <b>Total (G)</b>                           | = Rs. 5,90,000/- (To be paid at IRCTC/SCZ)           |
| Security deposit (D)                       | = Rs. 56,54,767/- (10 % of A to be paid at IRCTC/CO) |
| <b>RDS @ 2% (for post paid train only)</b> | = Rs. 11,30,953/-                                    |

The Licensee fee will be paid in 30 days advance for the trains to be handed over from 10.01.2026 onwards mentioned below.

Bank account details of IRCTC/CO is as under:-

|                |                                                    |
|----------------|----------------------------------------------------|
| Account Name   | Indian Railway Catering & Tourism Corporation Ltd. |
| Account Number | 000705002169                                       |
| Account Type   | Current                                            |
| Bank Name      | ICICI Bank                                         |
| Branch         | Connaught Place Delhi                              |
| IFSC Code      | ICIC0000007                                        |
|                | <b>** Cheques will not be accepted</b>             |

Bank account details of IRCTC/SCZ is as under:-

|                |                                                    |
|----------------|----------------------------------------------------|
| Account Name   | Indian Railway Catering & Tourism Corporation Ltd. |
| Account Number | 00210350000387                                     |
| Account Type   | Current                                            |
| Bank Name      | HDFC Bank                                          |
| Branch         | Lakdikapul, Hyderabad                              |
| IFSC Code      | HDFC0000021                                        |
|                | <b>**Cheques Will not be accepted</b>              |



Mode of payment of Security Deposit (SD) and License Fee is mentioned in clause no. 8 & 9 of Financial Terms & Conditions of license of Financial Bid. Invoice will be issued after receipt of payment along with GST number and billing address provided for the same.

This Letter of Award (LOA) consists of 02 parts:

**Part (A) : Commissioning of Base Kitchens at all pre-notified locations of the cluster.**

- i. Acceptance of Letter of Award (LOA) is to be submitted within 15 days from the date of issue of LOA during which completion of all commercial formalities i.e. submission of SD as mentioned above (in the form of BG/FDR/NEFT/RTGS), which is 10% of the quoted License Fee for the entire Cluster for entire duration, submission of Advance Annual License Fee and signing of agreement for Part A shall be completed. License Fee for the entire cluster shall be paid in advance on an annual basis. However, the License Fee for trains which will be handed over in future i.e. after completion of existing running contract will be required to deposit annual License Fee in advance, 30 days before the handing over of that/those trains of the cluster, unless stated otherwise.
- ii. Setup and commissioning of Base Kitchen at designated locations shall be mandatory within the stipulated timelines. Scope of work for Part-A shall include identification/leasing/renting of land/building/space, completion of civil works, furnishing and providing and fixing of equipment as per defined specifications of IRCTC, staff deployment and procurement system in place and issue of commissioning certificate jointly by IRCTC, Railway & Your firm. IRCTC will deploy its staff for supervision.
- iii. Setup and commissioning of base Kitchen at designated locations (originating and enroute stations) shall be mandatory within 03 months from acceptance of Letter of Award (LOA) of contract. In case of extreme exigency/unavoidable circumstances, an extension of timeline only upto 01 month for setting up of base kitchens and ISO certification can be considered, thereafter the contract shall be discharged with forfeiture of SD and Advance License Fee.

**Part (B) : Commencement of Services in the notified trains of the cluster:**

- i. The services of meals in all trains of cluster shall commence with immediate effect on signing of agreement for Part-B. Agreement for Part-B shall be signed only when Part-A is executed and a joint certificate is issued for commissioning of all Base Kitchens. Scope of work for Part B shall include deployment of onboard infrastructure and manpower, putting in place the onboard/offboard logistics and provision of catering services in trains as per standards and norms mentioned in the tender document.

- (4) Failure to adhere to the above timelines shall be regarded as a breach of terms and conditions contained in the Tender Document and render you liable for termination of License, forfeiture of Earnest Money Deposit, and debarment from participating in the future projects of IRCTC for a period of two years.



(5) Tenure of the contract shall be 5 years extendable further by a period up to 2 years, subject to satisfactory performance on completion of initial 5 year term.

(6) Along with Pantry Car Manager, Contractual Staffs and vendors of running and static Units of Catering should also declare Private Cash before taking up duty.

In addition to the above, all the other terms and conditions incorporated in the tender document will also be applicable and the contract agreement to be signed by the firm will be replica of the same.

This issues with Financial Vetting & approval of Competent Authority.

Kindly acknowledge the receipt of this letter.

**DA: As above**



**(Ranjit Singh Nayal)**  
**DGM/P&T**  
**For GGM/Proc**

**Copy –**

- **GGM/MCS-** for kind information and necessary action please.
- **GGM/ SCZ –** for kind information and necessary action please.
- **AGM/MCS-** for kind information and necessary action please.
- **AGM/Fin-** for kind information and necessary action please.



**Format for acceptance of award of license  
(To be given on company/firm's letter head)**

**Group Genral Manager/Proc.**

Indian Railway Catering and Tourism Corporation Ltd.  
Corporate Office,  
11<sup>th</sup> /12th Floor,  
Statesman House Building,  
Barakhamba Road,  
New Delhi-110 001

**Sub: Commissioning of Base Kitchens - Award of license for provision of On-board Catering Services in cluster no. SECR/CLT/B-4 for a period of 05 years further extendable upto 02 years.**

**Ref: Your office letter no. 2024/IRCTC/P&T/CLUSTER/FEB/SECR/CLT/B-4dt. – 24.04.2024.**

With reference to above, I/we hereby convey my/our acceptance of the terms and conditions of the license.

Security deposit as per terms and condition of tender document **BE PAID AT IRCTC/CO:-**

| Cluster no. | Security deposit | Total | Bank Details | Demand draft/Bankers cheque/RTGS/NEFT No./Bank Guarantee |
|-------------|------------------|-------|--------------|----------------------------------------------------------|
|             |                  |       |              |                                                          |

License fee as per terms and condition of tender document **TO BE PAID AT IRCTC/SCZ.**

| Cluster no. | License Fee | GST @18% | Total | Bank Details | Demand draft/Bankers cheque/RTGS/NEFT No. |
|-------------|-------------|----------|-------|--------------|-------------------------------------------|
|             |             |          |       |              |                                           |

RDS as per terms and condition of tender document **TO BE PAID AT IRCTC/SCZ.**

| Cluster no. | RDS Amount | Bank Details | Demand draft/Bankers cheque/RTGS/NEFT No. |
|-------------|------------|--------------|-------------------------------------------|
|             |            |              |                                           |

IRCTC or its authorized person or nominated agency is free to inspect the above premises as and when required.

**Signature:** \_\_\_\_\_

**M/s** \_\_\_\_\_

**Name of authorized person** \_\_\_\_\_

**Date** \_\_\_\_\_

**Place** \_\_\_\_\_

**Seal of the licensee** \_\_\_\_\_